Arty Party Request Form

Thanks for your interest in holding an Arty Party with the Northfield Arts Guild! Please complete this form and return it to Education and Volunteer Manager Megan Proft by email at megan@northfieldartsguild.org or in person at 304 Division St., Northfield, MN 55057.

Name ____________________________ Guardian’s Name (if under 18) ____________________________

Address ____________________________ City ________________ Zip ________________

Phone ______________________________ Email ______________________________

Choose Your Party Package:

☐ Basic Package – Includes 2 hours of instruction, all materials, balloons and decorations, and tablecloths. $150 for up to 10 attendees.

☐ Basic Plus Package – Includes: 2 hours of instruction, all materials, balloons and decorations, tablecloths, cupcakes, hospitality supplies (plates and napkins), and juice boxes. $200 for up to 10 attendees.

☐ Party of the Year Package – Includes: 2 hours of instruction, all materials, balloons and decorations, tablecloths, cupcakes, hospitality supplies (plates & napkins), juice boxes, 2 XL cheese pizzas and Arts Fun gift bags for each partygoer. $325 for up to 10 attendees.

Choose Your Preferred Medium:

☐ Clay (an additional $5/attendee will be added to cover materials)

☐ Visual Arts (drawing, watercolor, painting or fiber)

☐ Performing Arts (dance or theater)

Party Theme (if applicable) ____________________________

Do we need to include time for treats or gifts (this will be built into the 2 hours)? ☐ Yes ☐ No

Anticipated Number of Attendees __________ Age Range of Attendees (for youth parties) __________

Preferred Dates (parties must be booked more than 2 weeks in advance):

Date Option 1 ____________________________ Date Option 2 ____________________________ Date Option 3 ____________________________

Preferred Times (parties are booked for a 2-hour time slot):

Time Option 1 ____________________________ Time Option 2 ____________________________ Time Option 3 ____________________________

For Office Use Only: ☐ Member ☐ Non-member Total Attendees: __________

Party Package Cost: __________+ Additional Attendees: __________ = Total Party Cost: __________

Adjusted Party Cost if Member (10% discount): __________ Deposit Amount (50% of Cost): __________

Deposit Paid On: __________ Staff Approval: __________ Balance Paid On: __________ Staff Approval: __________